



# First Burlington Toastmasters Club

Club 3074 – District 60

**Agenda for May 8, 2008**

**Theme: Mothers Day**

**Word of the Day:** luminary \LOO-muh-nair-ee\, *noun*:

A person of eminence or brilliant achievement

Time	Description / Procedure	Time	Role
7:30	Call to Order (Sergeant-at-Arms)	1	Alex Semenchenko
	Welcome by Chairman: Opening Remarks & Introduction of Guests	5	Ross Campbell
	Introduction of Meeting Officers:		
	<b>Timekeeper:</b>		Brian Pateman
	<b>Grammarian / Ah Counter:</b>		
	<b>Videographer:</b>		Mike Benninger
	<b>Quizmaster:</b>		
	<b>General Evaluator:</b>		Heinz Jaeger
	<b>Table Topics Master:</b>		Ann Brown
	<b>Toastmaster:</b>		Ross Campbell
	Toast to Canada (or suitable subject)	1	
7:40	Table Topics Theme ( <b>to help your impromptu speaking skills</b> )	15-20	
8:00	Chairman: Reports from Executive Officers	5	Ross Campbell
	Business Session – Presentation	15	Guy Tripp
8:20	<b>BREAK</b>	10	
	Toastmaster: ( <b>for prepared speeches</b> ) approx. 5-7 minutes each		
	(1) Speech		Amar Kumar
	(2) Speech		Debbie Glenn
	(3) Speech		Gail Hill
	(4) Presentation 15 minutes		
8:50	Evaluation Session by the General Evaluator (GE)		Heinz Jaeger
	(1) Evaluation for Speaker # 1	2-3	
	(2) Evaluation for Speaker # 2	2-3	
	(3) Evaluation for Speaker # 3	2-3	
	(4) Evaluation for Speaker # 4	2-3	
9:05	GE Helpers Report (grammarian, quizmaster...)	3	
	GE Report ( <b>evaluation on the running of the meeting</b> ) - Presents Bill Brockington Award for Best Evaluator	7	Heinz Jaeger
	Toastmaster Presents: - Roger Keilly Bull Award for Best Speaker	1	Ross Campbell
	Chairman Presents: - Fred Townsend Award for Best Table Topics - Tim McIntyre Award for Best Parliamentarian - Judy Suke Award for Most Enthusiastic Meeting Member	1	
	Chairman asks for - Guest Comments - comments for the “Good & Betterment of Toastmasters”	3	Ross Campbell
	Chairman to confirm agenda for future meetings		
9:28	Joke or Comment of the Day / Adjournment		

**After the first meeting of each month, please join us afterwards  
for a social gathering at a local establishment**